

## Spelthorne Borough Council Cabinet and Assets Programme Board Forward Plan and Key Decisions

This Forward Plan sets out the decisions which the Cabinet expects to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Cabinet which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

The members of the Cabinet and their areas of responsibility are:

Cllr J. Boughtflower	Leader of the Council	<a href="mailto:Cllr.boughtflower@spelthorne.gov.uk">Cllr.boughtflower@spelthorne.gov.uk</a>
Cllr J. McIlroy	Deputy Leader	<a href="mailto:Cllr.mcllroy@spelthorne.gov.uk">Cllr.mcllroy@spelthorne.gov.uk</a>
Cllr S. Buttar	Finance	<a href="mailto:Cllr.buttar@spelthorne.gov.uk">Cllr.buttar@spelthorne.gov.uk</a>
Cllr M. Attewell	Community Wellbeing and Housing	<a href="mailto:Cllr.attewell@spelthorne.gov.uk">Cllr.attewell@spelthorne.gov.uk</a>
Cllr R. Barratt	Compliance, Waste and Risk	<a href="mailto:Cllr.barratt@spelthorne.gov.uk">Cllr.barratt@spelthorne.gov.uk</a>
Cllr R. Chandler	Leisure Services	<a href="mailto:Cllr.chandler@spelthorne.gov.uk">Cllr.chandler@spelthorne.gov.uk</a>
Cllr T. Mitchell	Planning and Economic Development	<a href="mailto:Cllr.mitchell@spelthorne.gov.uk">Cllr.mitchell@spelthorne.gov.uk</a>
Cllr R. Noble	Communications, Corporate Management and Environment	<a href="mailto:Cllr.noble@spelthorne.gov.uk">Cllr.noble@spelthorne.gov.uk</a>

Whilst the majority of the Cabinet's business at the meetings listed in this Plan will be open to the public and press, there will inevitably be some business to be considered which contains confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of any of the Cabinet meetings listed below may be held in private where exempt and / or confidential information is due to be considered.

Representations regarding this should be made to [committee.services@spelthorne.gov.uk](mailto:committee.services@spelthorne.gov.uk)

Please direct any enquiries about this Plan to the Principal Committee Manager, Michelle Beaumont, at the Council offices on 01784 446337 or e-mail [m.beaumont@spelthorne.gov.uk](mailto:m.beaumont@spelthorne.gov.uk)

## Spelthorne Borough Council

### Cabinet and Assets Programme Board Forward Plan and Key Decisions for 20 April 2021 to 31 July 2021

Anticipated earliest (or next) date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 19 05 2021	Local Walking and Cycling Infrastructure Plan (LWCIP) To consider participation in the production of a Local Walking and Cycling Infrastructure Plan (LWCIP).	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Public	Sandy Muirhead, Group Head - Commissioning and Transformation Portfolio Holder for Environment, Communications and Corporate Management
Cabinet 19 05 2021	Psychoactive substances public space protection order	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Will Jack, Community Safety Officer, Jackie Taylor, Group Head - Neighbourhood Services Portfolio Holder for Compliance, Waste and Risk
Cabinet 19 05 2021	Spelthorne Finance Peer Review Action Plan March 2021	Key Decision	Public	Terry Collier, Deputy Chief Executive Councillor Sati Buttar
Cabinet 19 05 2021	Community Asset Policy To consider the proposed Community Asset Policy.	Non-Key Decision	Public	Nick Cummings, Property and Development Manager Deputy Leader
Cabinet 19 05 2021	Provisional Capital Outturn Report 2020/21 To receive the provisional Capital outturn report for 2020/21.	Key Decision	Public	

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 19 05 2021	<p>Action Plan for LGA Finance Peer Review Recommendations</p> <p>The Council invited the Local Government Association to undertake a Corporate Peer Challenge review focused on the Council's finances. Peer Reviews involve experienced local government officers along with an experienced leader, constructively reviewing opportunities for improvement.</p> <p>Cabinet is asked to:</p> <ol style="list-style-type: none"> <li>1. approve the draft Action Plan, which will be maintained as a living document</li> <li>2. recommend that regular progress updates are provided to the Corporate Policy and Resources Committee</li> </ol>	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive Finance Portfolio Holder
Cabinet 19 05 2021	<p>Provisional Revenue Outturn Report 2020/21</p> <p>Provisional Revenue Outturn Report 2020/21.</p>	Key Decision	Public	Deputy Chief Executive Finance Portfolio Holder

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 19 05 2021	Corporate Debt Policy	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Martyn Forward, Customer Services Manager Councillor Sati Buttar
Cabinet 19 05 2021	Sundry Debt Write Offs Recovery and write off procedures for non-payment are set out in the Council's Standing Orders. The write off requests included in this report are for amounts above the delegated limit contained in the Council's Standing Orders	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Private	Martyn Forward, Customer Services Manager, Roy Tilbury, Deputy Group Head, Customer Services Finance Portfolio Holder
Council 27 05 2021	Members' Allowance Scheme 2021-2022 To consider the report of the Independent Remuneration Panel on a review of the Members' Allowances Scheme for 2021-2022	Non-Key Decision	Public	
Development Sub-Committee 16 06 2021	Acquisition Report - Property AB	Key Decision	Private	Nick Cummings, Property and Development Manager Deputy Leader
Development Sub-Committee 16 06 2021	Benwell House Phase 2	Key Decision	Private	Richard Mortimer, Asset Management Contractor Deputy Leader
Development Sub-Committee 24 06 2021	Ashford Victory Place	Key Decision	Private	Richard Mortimer, Asset Management Contractor Deputy Leader

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Development Sub-Committee 24 06 2021	Property Acquisition A Potential Acquisition of property A.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Public	Nick Cummings, Property and Development Manager